

**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Monday, June 22, 2015  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, Alberta**

- PRESENT:**
- |                  |                                                                      |
|------------------|----------------------------------------------------------------------|
| Bill Neufeld     | Reeve (left the meeting at 2:50 p.m.)                                |
| Walter Sarapuk   | Deputy Reeve                                                         |
| Jacque Bateman   | Councillor                                                           |
| Peter F. Braun   | Councillor                                                           |
| Elmer Derksen    | Councillor (left the meeting at 3:38 p.m.)                           |
| John W. Driedger | Councillor                                                           |
| Eric Jorgensen   | Councillor                                                           |
| Josh Knelsen     | Councillor (arrived at 11:36 a.m. and left the meeting at 3:32 p.m.) |
| Ricky Paul       | Councillor                                                           |
- REGRETS:**
- |              |            |
|--------------|------------|
| Lisa Wardley | Councillor |
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- ADMINISTRATION:**
- |                    |                                             |
|--------------------|---------------------------------------------|
| Joulia Whittleton  | Chief Administrative Officer                |
| Ron Pelensky       | Director of Community Services & Operations |
| Len Racher         | Director of Facilities & Operations (South) |
| Byron Peters       | Director of Planning & Development          |
| Mark Schonken      | Interim Director of Finance                 |
| Fred Wiebe         | Manager of Utilities                        |
| Carol Gabriel      | Manager of Legislative & Support Services   |
| Alexandra Codisodi | Municipal Intern (Recording Secretary)      |
- ALSO PRESENT:** Members of the public.  
Member of the media.

Minutes of the Regular Council meeting for Mackenzie County held on June 22, 2015 in the Fort Vermilion Council Chambers.

**CALL TO ORDER: 1. a) Call to Order**

Reeve Neufeld called the meeting to order at 10:04 a.m.

**AGENDA: 2. a) Adoption of Agenda**

**MOTION 15-06-448 MOVED** by Councillor Driedger

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That the agenda be approved with the following additions:

- 10. d) West La Crete Gravel Crushing
- 11. c) 80 Acres
- 13. g) Drought
- 13. h) ASB Tour
- 14. c) Health Update

**CARRIED**

**ADOPTION OF  
PREVIOUS MINUTES:**

**3. a) Minutes of the June 10, 2015 Regular Council Meeting**

**MOTION 15-06-449**

**MOVED** by Councillor Driedger

That the minutes of the June 10, 2015 Regular Council meeting be approved as presented.

**CARRIED**

**4. b) Sgt. Cody Willoughby, High Level RCMP – General Statistics**

**MOTION 15-06-450**

**MOVED** by Councillor Jorgenson

That the High Level RCMP report be received for information.

**CARRIED**

**GENERAL REPORTS:** 5. a) None

**TENDERS:** 6. a) None

**PUBLIC HEARINGS:** 7. a) None

**COMMUNITY SERVICES:** 8. a) Board Development Training for Non-Profit Groups

**MOTION 15-06-451**

**MOVED** by Councillor Paul

That Mackenzie County host two board development workshops (one in La Crete and one in Fort Vermilion) for the non-profit groups that receive funding from the County.

**CARRIED**

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**ENVIRONMENTAL  
SERVICES:**

**9. a) La Crete Lagoon Project Contract – Northern Road  
Builders Request for Time Extension**

**MOTION 15-06-452**

**MOVED** by Councillor Derksen

That the Northern Road Builders contract for the La Crete lagoon project be extended from June 30, 2015 to July 15, 2015 while maintaining the same amount of site days as per Northern Road Builder's request.

**CARRIED**

**OPERATIONS:**

**10. a) North La Crete Road and West Blumenort Road  
Reconstruction Project**

**MOTION 15-06-453**  
Requires 2/3

**MOVED** by Councillor Derksen

That the 2015 Capital Budget be amended to include an additional \$22,500 for the North La Crete Road and West Blumenort Road Reconstruction Project with funding coming from the Road Reserve.

**CARRIED**

**MOTION 15-06-454**

**MOVED** by Councillor Braun

That the North La Crete Road and West Blumenort Road Reconstruction be awarded to Wiens Enterprise.

**CARRIED**

**10. b) Spruce Road Deficiencies Corrected - Release  
Holdback**

**MOTION 15-06-455**

**MOVED** by Councillor Braun

That the Spruce Road project Completion Certificate be sent and holdback be released pending receipt of requested documents from the Contractor.

**CARRIED**

**10. c) Tall Cree Gravel Crushing**

**MOTION 15-06-456**  
Requires 2/3

**MOVED** by Councillor Jorgensen

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That administration negotiate the best deal with gravel contractors to crush 10,000 m<sup>3</sup> of gravel from the Tall Cree gravel pit and that \$170,000 be funded from the 2015 Operating budget.

**CARRIED**

**10. d) West La Crete Gravel Crushing**

**MOTION 15-06-457**

Requires 2/3

**MOVED** by Councillor Derksen

That administration extends the quantities in the Sage Management Ltd. contract to crush the balance of the stockpiled pitrun at the West La Crete gravel pit, and that the additional funds of approximately \$103,700 to be funded from the 2015 Operating Budget.

**CARRIED**

**PLANNING &  
DEVELOPMENT:**

**11. a) Bylaw 780-10 – Offsite Levy on Range Road 15-2 Road Construction and Upgrade (La Crete Rural)**

**MOTION 15-06-458**

**MOVED** by Reeve Neufeld

That administration bring back a Bylaw to repeal Bylaw 780-10 - Offsite Levy on Range Road 15-2 Road Construction and Upgrade (La Crete Rural).

**CARRIED**

Reeve Neufeld recessed the meeting at 11:06 a.m. and reconvened the meeting at 11:19 a.m.

**DELEGATIONS:**

**4. a) S/Sgt. Jeff Simpson, Fort Vermilion RCMP – School Resource Officer Position**

**MOTION 15-06-459**

Requires 2/3

**MOVED** by Councillor Bateman

That Council support two School Resource Officer positions and that the budget be amended to include an additional \$145,000 with funding coming from the General Operating Reserve.

**DEFEATED**

**MOTION 15-06-460**

**MOVED** by Councillor Driedger

That administration enter into a Memorandum of Understanding

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for one School Resource Officer position with the Fort Vermilion RCMP.

**CARRIED**

**MOTION 15-06-461**      **MOVED** by Councillor Jorgensen

That the scope of work for the existing RCMP Enhanced Officer position be amended to include School Resource Officer duties.

**CARRIED**

Councillor Knelsen joined the meeting at 11:36 a.m.

**PLANNING &  
DEVELOPMENT:**

**11. b) Subdivision Panhandles**

**MOTION 15-06-462**      **MOVED** by Councillor Jorgensen

That a land use bylaw amendment be brought back to include a definition of panhandles and that developers be encouraged to use the road allowance in the interim.

**CARRIED**

Reeve Neufeld recessed the meeting at 12:12 p.m. and reconvened the meeting at 12:44 p.m.

**FINANCE:**

**12. a) Policy FIN025 Purchasing Authority Directive and Tendering Process**

**MOTION 15-06-463**      **MOVED** by Councillor Jorgensen

That Policy FIN025 Purchasing Authority Directive and Tendering Process be amended as follows:

**DELETE:**

- e) Effective August 1, 2012; COR/SECOR is required for all tenders, with the exception of Waste Transfer Station Operators and Campground Caretakers. Exceptions may be made for work under \$5,000, or for emergent situations, as authorized by the Chief Administrative Officer.

**REPLACE WITH:**

- e) A contractor shall be required to have COR/SECOR certification for all municipal works whereby the contractor

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is considered “the prime contractor” as per the Occupational Health and Safety Act.

For the municipal works whereby a contractor is not considered “the prime contractor” as per the Occupational Health and Safety Act, preference may be given to the contractors that hold COR/SECOR and consideration may be given to contractors that are not certified. When engaging a non-certified contractor, the County will follow the applicable safety orientation procedures as required under the Occupational Health and Safety Act for the respective projects/works and/or internal safety policies and procedures.

**CARRIED**

**12. b) Request to Waive Penalties – Tax Roll 082612**

**MOTION 15-06-464**  
Requires 2/3

**MOVED** by Councillor Derksen

That the request to waive penalties for Tax Roll 082612 in the amount of \$926.20 be APPROVED.

**CARRIED**

**PLANNING &  
DEVELOPMENT:**

**11. c) 80 Acres (ADDITION)**

**MOTION 15-06-465**  
Requires Unanimous

**MOVED** by Deputy Reeve Sarapuk

That the 80 acres discussion be received for information.

**CARRIED**

**FINANCE:**

**12. c) Requests to Reduce Tax**

**MOTION 15-06-466**

**MOVED** by Councillor Bateman

That the 2015 municipal tax for Tax Roll #074356 be reduced to \$35 due to its isolated location and that the size of parcel is not suitable for residential use.

**CARRIED**

**MOTION 15-06-467**

**MOVED** by Councillor Knelsen

That the 2015 municipal tax for the following tax rolls be reduced

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to \$35 due to their isolated location and that the size of the parcels are not suitable for residential use.

- Tax Roll #118524
- Tax Roll #118525
- Tax Roll #118526
- Tax Roll #118527
- Tax Roll #118528
- Tax Roll #118535
- Tax Roll #118536
- Tax Roll #118537
- Tax Roll #118538
- Tax Roll #118539
- Tax Roll #077024
- Tax Roll #077025

**CARRIED**

**MOTION 15-06-468**

**MOVED** by Deputy Reeve Sarapuk

That the 2015 municipal tax for Tax Roll #234211 be reduced to \$35 due its use being farmland.

**CARRIED**

**DELEGATIONS:**

**4. c) Ann Everatt, President of Northern Lakes College**

**MOTION 15-06-469**

**MOVED** by Councillor Bateman

That the presentation by the President of Northern Lakes College be received for information.

**CARRIED**

**ADMINISTRATION:**

**13. d) University of Alberta – Planning Program Letter of Support**

**MOTION 15-06-470**

**MOVED** by Councillor Jorgensen

That a letter of support be provided to the University of Alberta for their proposal to the Alberta Government requesting the launch of the Urban and Regional Planning Graduate Program.

**CARRIED**

**13. b) La Crete Recreational Society Request**

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**MOTION 15-06-471**      **MOVED** by Deputy Reeve Sarapuk

That a letter of support be provided to the La Crete Recreation Society for further site development and that each proposed project be presented to Council for approval.

**CARRIED**

**MOTION 15-06-472**      **MOVED** by Councillor Jorgensen

That Council move in-camera at 2:05 p.m.

**CARRIED**

**MOTION 15-06-473**      **MOVED** by Councillor Paul

That Council move out of camera at 2:50 p.m.

**CARRIED**

Reeve Neufeld left the meeting at 2:50 p.m. and turned over the Chair to Deputy Reeve Sarapuk.

**IN-CAMERA:**              **15. b) Labour – Council Self-Evaluation**

**MOTION 15-06-474**      **MOVED** by Councillor Driedger

That Bill Sutherland from Beacon for Change Inc. be engaged to facilitate an inter-personal conflict resolution session for Council.

**CARRIED**

**FINANCE:**                **12. d) Financial Reports – January 1 to May 31, 2015**

**MOTION 15-06-475**      **MOVED** by Councillor Braun

That the financial reports for the period January 1 to May 31, 2015 be received for information.

**CARRIED**

**ADMINISTRATION:**      **13. a) 2015 Property Tax Bylaw and Assessment**

**MOTION 15-06-476**      **MOVED** by Councillor Braun

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That the 2015 property tax bylaw and assessment be received for information.

**CARRIED**

**13. c) Engineers**

**MOTION 15-06-477**      **MOVED** by Councillor Knelsen

That the engineer discussion be received for information.

**CARRIED**

**13. e) Highlights of Bill 20: Municipal Government Act  
Amendment**

**MOTION 15-06-478**      **MOVED** by Councillor Bateman

That the highlights of Bill 20: Municipal Government Act  
Amendment be received for information.

**CARRIED**

**13. f) Donation Request – La Crete Ferry Campground &  
Field of Dreams Rodeo Stampede**

**MOTION 15-06-479**      **MOVED** by Councillor Braun  
Requires 2/3

That a donation in the amount of \$5,000 be provided to the La  
Crete Ferry Campground and the Field of Dreams Rodeo  
Stampede for the High Valley Homecoming Concert to be held on  
July 24, 2015 in La Crete with funding coming from Grants to  
Other Organizations.

**CARRIED**

**13. g) Drought (ADDITION)**

**MOTION 15-06-480**      **MOVED** by Councillor Jorgensen  
Requires Unanimous

That a letter to be sent to the Minister of Agriculture, the Premier  
and our local MLA regarding drought conditions in Mackenzie  
County.

**CARRIED UNANIMOUSLY**

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**13. h) ASB Tour (ADDITION)**

**MOTION 15-06-481**  
Requires Unanimous

**MOVED** by Councillor Jorgensen

That Councillor Braun and Councillor Knelsen be authorized to attend the ASB Tour in Grande Prairie from July 14 - July 17, 2015.

**DEFEATED**

Councillor Knelsen left the meeting at 3:32 p.m.

**INFORMATION/  
CORRESPONDENCE:**

**14. b) Alberta Rural Development Network**

**MOTION 15-06-482**

**MOVED** by Councillor Jorgensen

That the Alberta Rural Development Network update be received for information.

**CARRIED**

**14. c) Health Update (ADDITION)**

**MOTION 15-06-483**

**MOVED** by Councillor Driedger

That the health update be received for information.

**CARRIED**

**14. a) Information/Correspondence**

**MOTION 15-06-484**

**MOVED** by Councillor Bateman

That the information/correspondence items be received for information.

**CARRIED**

**IN-CAMERA  
SESSION:**

**15. In-Camera Session**

**MOTION 15-06-485**

**MOVED** by Councillor Bateman

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18

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- (1) at 3:37 p.m.  
15. a) Legal  
15. b) Labour  
15. c) Land

**CARRIED**

Councillor Derksen left the meeting at 3:38 p.m.

**MOTION 15-06-486**      **MOVED** by Councillor Paul

That Council move out of camera at 4:06 p.m.

**CARRIED**

**IN-CAMERA SESSION:**      **15. a) Legal – Inter-Municipal Relations – Town of Rainbow Lake Revenue Sharing**

**MOTION 15-06-487**      **MOVED** by Councillor Braun

That a letter be sent to the Town of Rainbow Lake requesting a council to council meeting to discuss the revenue sharing agreement.

**CARRIED**

**15. a) Legal – Semi Annual Legal File Update**

**MOTION 15-06-488**      **MOVED** by Councillor Bateman

That the Semi Annual Legal File Update be received for information.

**CARRIED**

**MOTION 15-06-489**      **MOVED** by Councillor Driedger

That a letter be sent to the Alberta Energy Regulator regarding well abandonment and clean-up procedures for bankrupt oil and gas companies.

**CARRIED**

**NOTICE OF MOTION:**      **16. a) None**

**NEXT MEETING**      **17. a) Committee of the Whole**

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**DATES:** Wednesday, July 29, 2015  
10:00 a.m.  
Fort Vermilion Council Chambers

Regular Council Meeting  
Wednesday, July 29, 2015  
1:00 p.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT:** 18. a) **Adjournment**

**MOTION 15-06-490** **MOVED** by Councillor Jorgensen

That the council meeting be adjourned at 4:09 p.m.

**CARRIED**

These minutes were approved by Council on July 29, 2015.

(original signed)

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Bill Neufeld  
Reeve

(original signed)

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Joulia Whittleton  
Chief Administrative Officer

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